

KAMINENI INSTITUTE OF MEDICAL SCIENCES

Sreepuram, Narketpally – Nalgonda (Dt), Telangana – 508 254

Internal Quality Assurance Cell (IQAC)

Date: 05.07.2024,
Friday.

Agenda

IQAC Meeting to be held on 15.07.2024

All members of the Internal Quality Assurance Cell (IQAC) are hereby notified that the IQAC meeting for the 1st quarter of the Academic Year 2024–2025, covering the period from July 2024 to September 2024, will be held as scheduled.

Date of Meeting: 15.07.2024 (Monday)

Venue: IQAC Meeting Hall (Opposite the Principal's Chamber)

Agenda items:

1. Confirmation of the minutes and Action Taken Report of the IQAC meeting held on 09.04.2024.
2. Preparation and finalisation of the Academic Calendar for AY 2024-25 in line with the calendar circulated by Kaloji Narayana Rao University of Health Sciences (KNRUHS), Warangal.
3. Foundation Course for newly admitted I MBBS (2024-25 batch) as per NMC Foundation Course guidelines.
4. Review of ongoing UG and PG academic activities and finalisation of CME/seminar schedule for the year.
5. DRP (District Residency Programme) postings of the present batch of Postgraduates in designated hospitals of Nalgonda district.
6. Constitution of PG Dissertation Review Committee and finalisation of the dissertation review schedule as per KNRUHS timelines.
7. Faculty Development Programme (FDP) on Competency Based Medical Education (CBME) and AETCOM modules as per NMC curriculum requirements.
8. Status of faculty research publications and steps to encourage submission to indexed journals.
9. IQAC Plan of Action for the academic year 2024-25.
10. Skills lab schedule and utilisation plan for the new academic term.
11. Any other item with the permission of the Chair.


IQAC COORDINATOR




IQAC CHAIRPERSON

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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Minutes of IQAC meeting held on 15.07.2024

Coordinator welcomed the chairperson and all IQAC members for the meeting and initiated the discussion as per the agenda.

1. Minutes and Action Taken Report of the IQAC meeting held on 09.04.2024 were read and confirmed without modifications.
2. Academic Calendar for AY 2024-25 was discussed in line with the KNRUHS academic calendar circular and finalised after taking suggestions of the committee members.
3. Coordinator informed the house that the Foundation Course for I MBBS (2024-25 batch) will be conducted for two weeks at a stretch in the beginning, as per NMC guidelines, followed by weekly sessions for 4-6 months.
4. Ongoing UG and PG academic activities were reviewed. Plan on CMEs and seminars to be conducted department-wise for the academic year was discussed.
5. PG Coordinator informed the house that DRP postings for the present batch of PG students in various designated hospitals of Nalgonda district are being finalised and will commence as per the KNRUHS schedule.
6. PG Dissertation Review Committee members were re-constituted with 4 members, and it was decided to hold the first dissertation topic/protocol review meeting in August 2024.
7. It was decided to conduct an FDP on CBME and AETCOM for newly joined and existing faculty in coordination with the Medical Education Unit (MEU), in line with NMC requirements.
8. HODs are to be sensitised on increasing the number of research publications and encouraging faculty to apply for ICMR-STS and other funded projects.
9. IQAC Plan of Action for AY 2024-25 was discussed and finalised by the members.
10. Skills lab schedule for the new term was reviewed; one day in a week is to be dedicated to skills training, department-wise, for small groups.
11. No other item was raised by the members.


IQAC COORDINATOR




IQAC CHAIRPERSON

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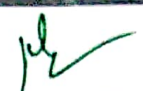
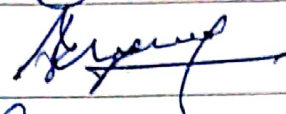
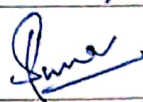
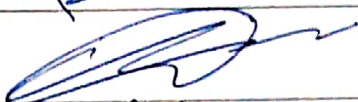
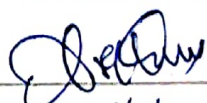
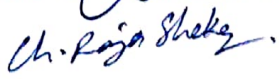
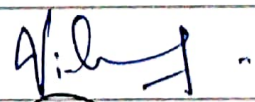
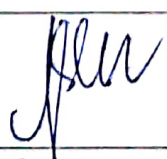
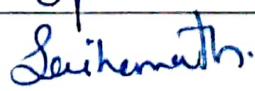
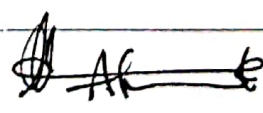
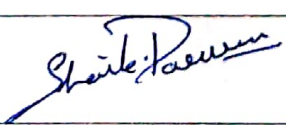
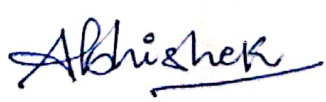
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INTERNAL QUALITY ASSURANCE CELL (IQAC) ATTENDANCE SHEET

Date of Meeting: 15.07.2024

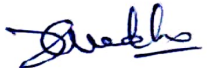
Time: 11:00 AM

Venue: IQAC Meeting Hall

Sl. No.	Name and Institutional designation	NAAC category / IQAC responsibility	Signature
1	Dr. Babasaheb Laxmansing Kudagi Principal	Chairperson Head of Institution	
2	Dr. P. V. Rama Mohan Medical Superintendent, KIMS Hospital	Senior Administrative Officer	
3	Dr. B. Ranga Rao Vice-Principal	Senior Administrative Officer / Criteria VI	
4	Dr. S. Raj Kumar PG Coordinator	Teacher Representative / Criteria I	
5	Dr. Nitin Fal Desai Professor & HOD, Biochemistry	Teacher Representative / Criteria II	
6	Dr. Ch. Vijay Bhaskar Reddy Professor & HOD, DVI	Teacher Representative / Criteria III	
7	Dr. Ch. Anil Kumar Professor & HOD, Orthopaedics	Teacher Representative / Criteria IV	
8	Dr. Ch. Rajashekar Associate Professor, ENT.	Teacher Representative / Criteria V	
9	Dr. Vishwak Reddy Professor & HOD, Psychiatry	Teacher Representative / Criteria VII	
10	Dr.(Col) M.E Luther Director Kamineni Education Society	Management Nominee	
11	Dr.P.Vittal Babu Vittal Hospital Nalgonda	Local Society Nominee	
12	Mr.Y.Hemanth Reddy MBBS Student	Student Nominee	
13	Dr. Ahmed Junaide, KIMS Alumni Association	Alumni Nominee	
14	Mrs.SK. Parveen	Employer Nominee	
15	Dr. Abhishek Clinical Medical Manager, Novo nordisk company, Hyderabad.	Industrialist Nominee	

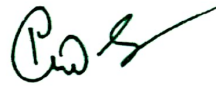
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Sl. No.	Name and Institutional designation	NAAC category / IQAC responsibility	Signature
16	Mr.K.Madhu, Parent	Stakeholder Nominee	
17	Mr. P. Venu Senior Executive	Supervisor	
18	Dr. Sateesh K. Professor & HOD, Microbiology	IQAC Coordinator (Medical Part &Part-A)	


IQAC COORDINATOR




IQAC CHAIRPERSON

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Internal Quality Assurance Cell (IQAC)

Action Taken Report

Action Taken Report on Minutes of Meeting held on 15.07.2024

Date: 30.08.2024 (Friday)

1. Minutes and ATR of previous meeting: Confirmed and circulated to all departments.
2. Academic Calendar AY 2024-25: Prepared in line with the KNRUHS calendar, circulated to all departments and uploaded on the college website.
3. Foundation Course: Conducted for two weeks (July 2024) for I MBBS 2024-25 batch; weekly sessions initiated from August 2024.
4. CME/seminar schedule: Department-wise schedule prepared and circulated.
5. DRP postings: Commenced from July 2024; PG students posted in designated hospitals of Nalgonda district as per KNRUHS/NMC norms.
6. PG Dissertation Review Committee: First protocol review meeting conducted in August 2024; report submitted to Vice-Principal (Academics).
7. FDP on CBME/AETCOM: Conducted for faculty; attendance and feedback recorded with the MEU.
8. Research publications: HODs sensitised in the HOD meeting; department-wise publication tracker updated.
9. IQAC Plan of Action AY 2024-25: Finalised and uploaded.
10. Skills lab schedule: Circulated to all departments and is being followed.
11. Any other item: No action required.


IQAC COORDINATOR




IQAC CHAIRPERSON